HRD CORP
Training Need Analysis (TNA) Workshop

Introduction

The majority of businesses see the value of employee training and want to get started right away. Although this zeal is admirable, a critical step is skipped. To create a training programme that is successful, you must first carry out a Training Needs Analysis (TNA).

This training course is designed to equip participants in analysing Training Needs Analysis (TNA), developing job competencies and preparing Annual Training Plan (ATP).

Rationale/Benefits:
- To enhance participants' knowledge of linking training to organisation's strategies.
- To equip participants with the knowledge and skills to identify relevant training needs for the organisation.
- To equip participants with the knowledge to develop a budget for training, Annual Training Plan (ATP) and training calendar.

Course Fee: Please contact IRS Training

*For the complete course content and quotation, please reach out to us at info@irs-training.com or kavitha@irs-training.com .

Course Content: Highlights

Key Learning Outcomes

By the end of the course, participants should be able to:
- Link training needs to organizational strategies.
- Analyse the organizational, job and individual training needs.
- Develop job competencies.
- Assign priorities, recommend & prepare ATP, training policies, strategies and TNA reports.
- Implement and evaluate ATP.

Duration

2 Days

Target Participants

Professional trainers, training consultants, corporate trainers, faculty developers, training coordinators, instructional designers,facilitators, instructional systems learning specialists,internal trainers, e-learning developers, HR practitioners, and curriculum writers.