

Become a Professional Trainer certified by HRD Corp after successfully completing our Train- The-Trainer (TTT) Certification Programme. Successful participants of the HRD Corp 5-day Train-the-Trainer will be awarded a certificate of accomplishment. However, trainers who wish to conduct training under the various HRD Corp schemes are required to be HRD Corp accredited trainer.



SPECIAL POINTS OF INTEREST

- Stand out as HRD Corp Certified Trainers and expand your impact to learners and organization.
- Meet a baseline quality standard set by HRD Corp for competent trainers.
- Conduct training under various HRD Corp Schemes as HRD Corp Accredited Trainers.

PLAN ADULT LEARNING

- Fundamentals of Adult Learning & Training
- Principles of Adult Learning
- Competent Trainers Characteristics
- Ethics Guide for Trainers

Title 1

CONDUCT TRAINING NEEDS ANALYSIS

- Overview of Training Needs Analysis
- Training Needs Analysis Methods
- Competency Gap Analysis
- Outcomes of Training Needs Analysis

Title 2

DESIGN COMPETENCY BASED TRAINING PROGRAMME

- Programme Requirements
- Training Resources Development
- Training Design Developments

Title 3

CONDUCT COMPETENCY BASED TRAINING PROGRAMME

- Methods of Training Delivery
- Presentation and Facilitation Skills
- Learning Supports
- Session Plans

Title 4

ASSESS PARTICIPANT'S COMPETENCE

- Introduction to Competency Based Assessment
 - Introduction to Assessment
 - Types of Assessment
 - Assessment Administration
 - Assessment Report

Title 5

Course Methodology

- Lectures, presentation and de-briefing
- Self-assessment and group work
- Skills Practice and Lead Trainer's feedback.
- Knowledge Assessment
- Individual Presentation

BY THE END OF THIS HRD CORP TTT CERTIFICATION PROGRAMME, PARTICIPANTS WILL BE ABLE TO:

- ✓ Describe the characteristics of a Competent Trainer.
- ✓ Apply adult learning principles in designing and delivering training programme to any level of audience.
- ✓ Identify and design TNA by using specific tools to meet the Customer's needs and requirements within a given time.
- ✓ Develop an effective Competency Based Training (CBT) for any targeted learning group given an objective, time limit, information and resources.
- ✓ Apply the assessment tools to assess trainee's progress in line with industry or organizational competency standards.
- ✓ Facilitate a training session using various methodologies in given time.