

Executive Development Programme

Introduction

Executives are the important “link” between management and non-management groups. They play a critical role in supervising, executing and implementing the company’s strategies. Today’s business environment constantly challenges the executives to step up not only to deliver competitive goods and services of high quality at the lowest possible cost but also developing and monitoring their staff performance. This executive development programme will look into instilling the right attitude and mindset in facing the challenges and take charge of their own success. More specifically, it will re-orientate the executive to adopt a new way to manage time efficiently, linking time management to executive effectiveness. As a valued member of the team, the executive will work together in accordance to personal values and aligning this to corporate vision and mission. Exhibit excellent teamwork spirit and contribute to a high performing team.

Above all, participants embrace a new outlook on their job as a career with positive mind-set and winning attitude. Appreciating self-achievement and integrity at work, linking it with recognition and rewards at the workplace.

Key Learning Outcomes

By the end of the course, participants should be able to:

- Discover your own dominant leadership and communication styles.
- Cultivate the value of Integrity and develop the habit of being proactive.
- Be Results focused and deliver quality to meet customers’ expectations.
- Learn and apply the skills of planning, organising, and delegating.
- Be a team player to promote teamwork in high performance team.
- Manage conflicts arising at the workplace.

Duration

3 Days

Target Participants

Senior Leaders, Senior Managers, Managers, Senior Executives, Executives, Team Leaders, Officers Administrators, and staff members

*For the complete course content and quotation, please reach out to us at info@irs-training.com or kavitha@irs-training.com.